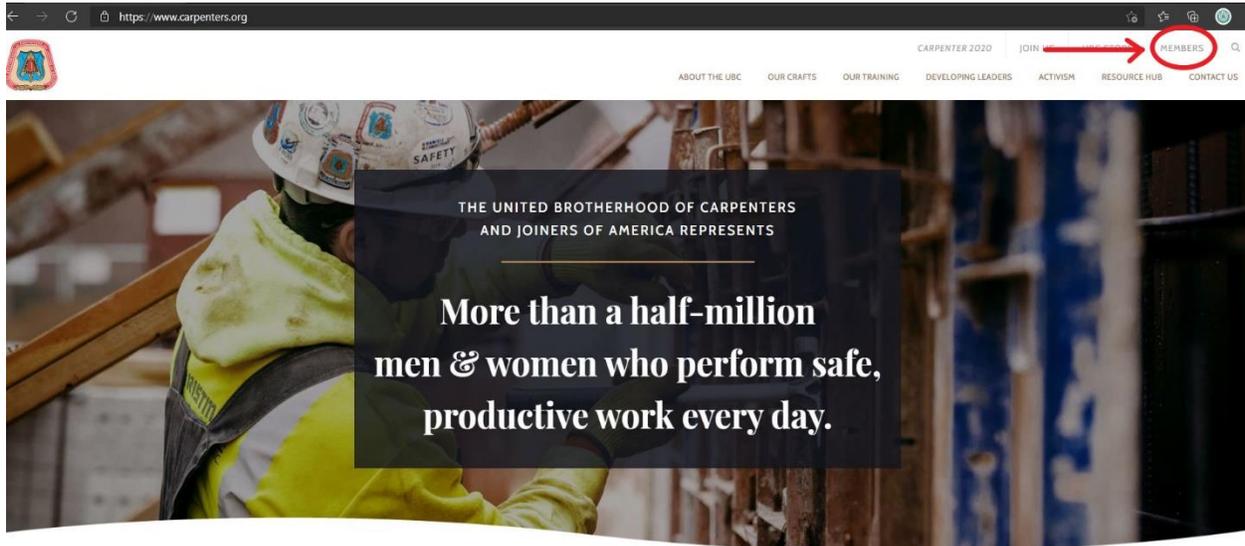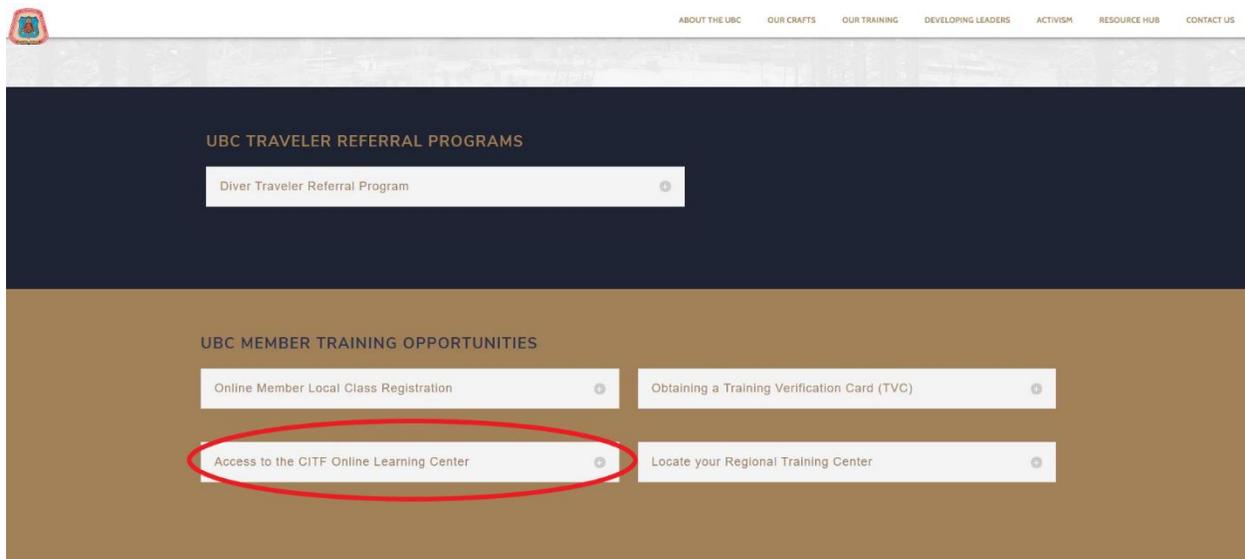## Steps to take the LMS ICRA 24Hour Refresher for UBC Members

1. On the web, go to www.carpenters.org
2. Click on "Members" in the upper right-hand corner.

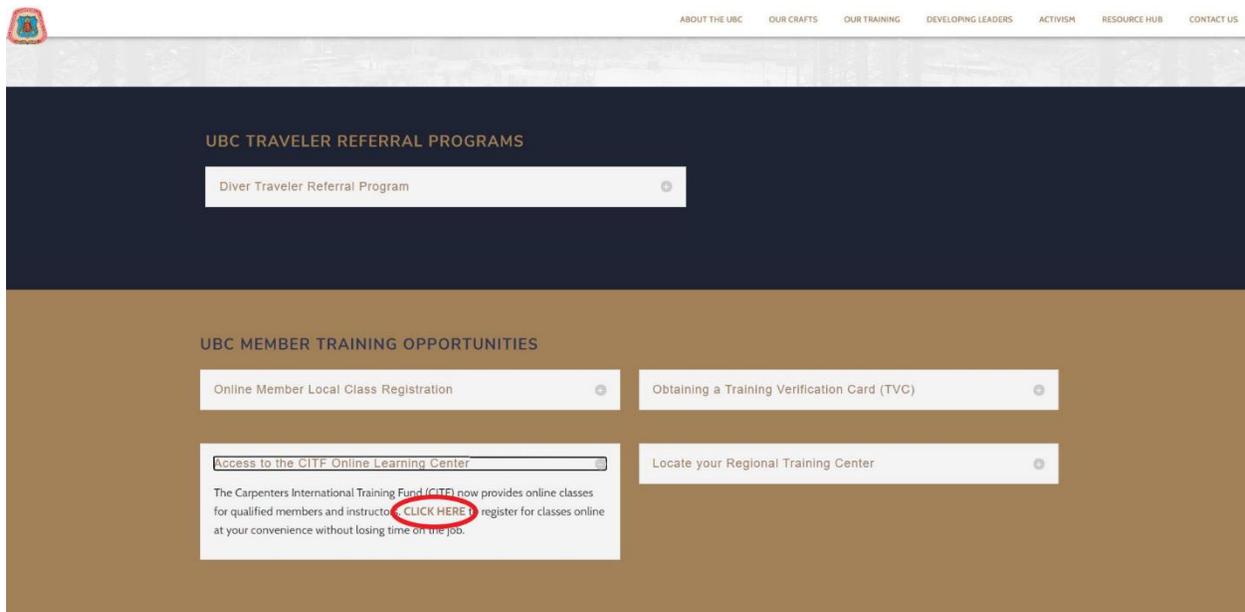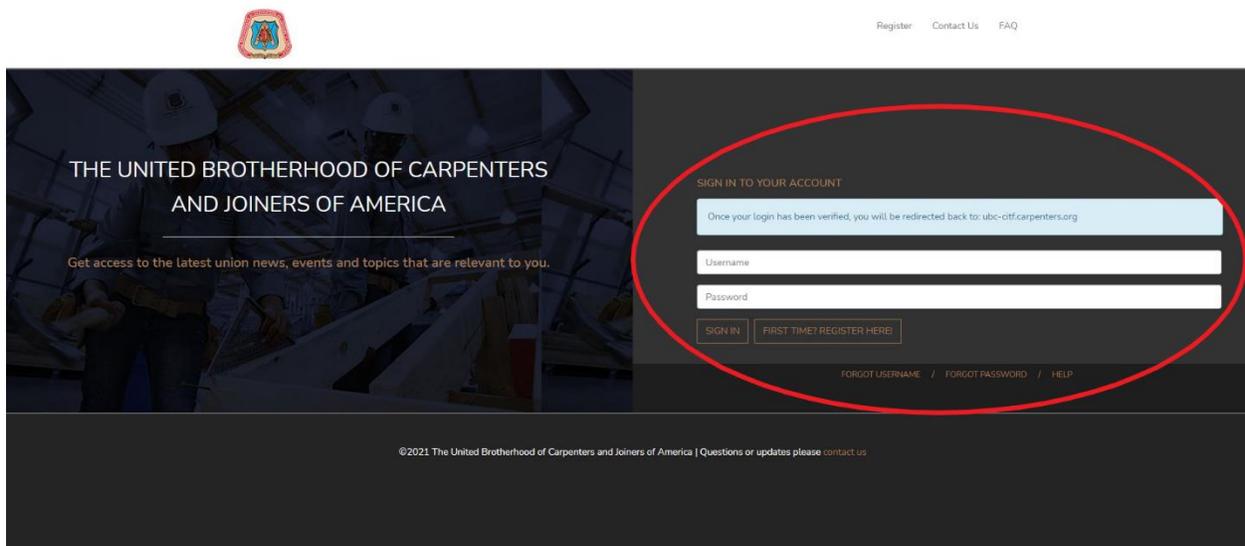3. Scroll down to the UBC Member Training Opportunities section and click on the "Access to the CITF Online Learning Center" to expand.
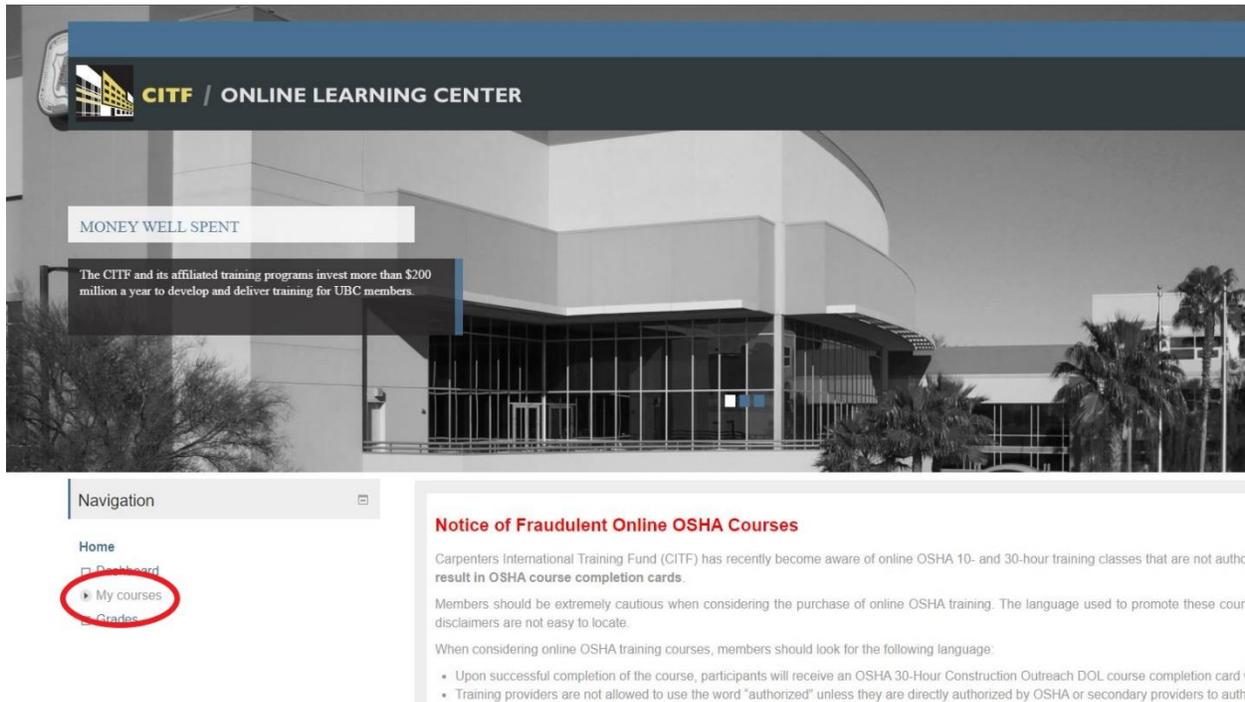
4. Select the "CLICK HERE" option to access the login page.

5. Enter your Carpenters.org Username and Password to login, or complete a Registration if you are a first time user of this website.
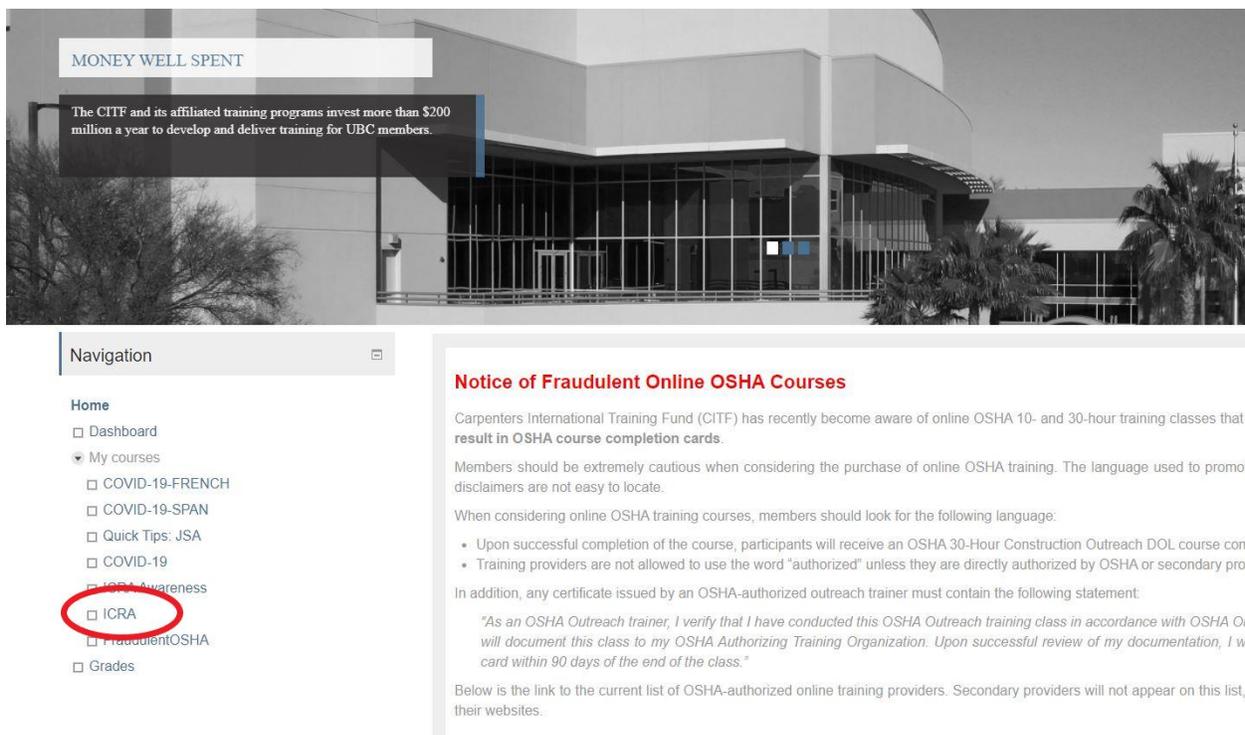
6. Once logged in, click on "My Courses."

7. Then, scroll down and click on "ICRA" and **NOT the ICRA Awareness**

8. Lastly, review the "Best Practices in Health-Care Construction in Occupied Facilities" PowerPoint and then take the assessment.